



**CEACA**  
Supporting Age Friendly Communities

## FORM | APPLICATION FOR ELIGIBILITY

Document Code	CEACA-FRM-002
Date Effective	01/07/2022
Version Number	4.0

**Surname:**

**First names:**

Please tick the boxes

Title: Mr  Mrs  Miss  Ms  Male  Female  Other

Contact address:

Postcode:

Telephone:

Mobile:

Email Address:

Date of Birth:

Marital Status: Married  Single  Widow  Other

Next of Kin:

Telephone:

Address:

Postcode:

### PETS

Do you have any pets? Yes  No  Note: Roosters/Chickens/Livestock not permitted.

If YES, please state number of pets, age(s) and breed(s) \_\_\_\_\_

Are you, your partner and/ or co-applicant/s own / part owner or are you in the process of buying residential land or property? Yes  No

If you answered YES, what is the approximate value of the land or property? \$\_\_\_\_\_ (compulsory)

Are you currently renting this property out to a third party? Yes/No. If the answer is yes, what is the weekly rent? \$\_\_\_\_\_

Please give the reason for you not occupying these premises:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of Income (please tick) and provide a copy of your current "Centrelink Income Statement":

<input type="checkbox"/>	Commonwealth Aged	CRN:	
<input type="checkbox"/>	Disability Pension	CRN:	
<input type="checkbox"/>	Department of Veteran	CRN:	
<input type="checkbox"/>	Jobseeker	CRN:	
<input type="checkbox"/>	Carers Pension	CRN:	
<input type="checkbox"/>	Self-funded Retiree	Policy No:	
	Other	Please specify:	



**CEACA**  
Supporting Age Friendly Communities

## FORM | APPLICATION FOR ELIGIBILITY

Document Code	CEACA-FRM-002
Date Effective	01/07/2022
Version Number	4.0

### Rental Reference

Have you or your partner previously rented accommodation:

Yes  (Please complete rental referee details below). No

Previous Landlord's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

### Character Reference

A character reference must be provided **in writing** for both the Applicant and the Co-Applicant. The referee must have known the applicant(s) for 5+ years. The reference can be emailed to [info@ceaca.org.au](mailto:info@ceaca.org.au) or sent to 0414 136 687. Please ensure that the name of the applicants is included in the reference.

### Disability / Medical Information:

CEACA units are designed for independent living and as such, may assist tenants to source relevant local service providers to meet their ongoing needs, but will not recommend them. CEACA takes no responsibility for the provision of care or services by other agencies or providers.

It is the responsibility of the tenant to conduct the relevant checks prior to entering into any agreements with them. It is in your best interest to advise CEACA if anyone in your household has a disability or medical condition so that CEACA can provide you with the relevant contact details for services and organisations in the Wheatbelt area.

Do you have a registered disability and can provide proof of such? \_\_\_\_\_

Nature of Disability: \_\_\_\_\_

**Preferred Area (Please Circle):** Beacon, Bencubbin, Bruce Rock, Kellerberrin, Koorda, Kununoppin, Merredin, Mukinbudin, Nungarin, Southern Cross, Westonia, Wyalkatchem.

## MAIN APPLICANT - INCOME AND ASSETS

**This section must be completed. If you are unsure of what constitutes assets or other income, please feel free to contact us [info@ceaca.org.au](mailto:info@ceaca.org.au)**


Your Gross Weekly Income			Bank Savings (Total of all accounts)	Cash Assets (Definitions on Page 4 & 5) eg. Personal effects/vehicles	Other Income	Residency status
Govt Benefit type	Payment amount	Wages /Salary				

## CO-APPLICANT

**Please give details of anyone who will be residing in the unit with you.**

<b>Surname:</b>							
<b>First names:</b>					<b>Date of Birth:</b>		
<b>Address:</b>							
<b>Email:</b>				<b>Mobile No:</b>			
Please tick the boxes							
Title:	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Other <input type="checkbox"/>

Policy Owner:	Executive Officer	Date Created:	22/03/2022	Document Code	CEACA-FRM-002
Document Owner:	Operations Manager	Review Date	01/07/2024	Version	3.0

	<b>FORM   APPLICATION FOR ELIGIBILITY</b>	
	Document Code	CEACA-FRM-002
	Date Effective	01/07/2022
	Version Number	4.0

## CO-APPLICANT - INCOME AND ASSETS

This section must be completed. If you are unsure of what constitutes assets or other income, please feel free to contact us [info@ceaca.org.au](mailto:info@ceaca.org.au)

Your Gross Weekly Income			Bank Savings (Total of all accounts)	Cash Assets (Definitions on Page 4 & 5) eg. Personal effects/vehicles	Other Income	Residency status
Govt Benefit type	Payment amount	Wages /Salary				

Is there any other information regarding your personal circumstances that may be relevant to your application?

**Declaration:**

**I/We declare the information in the application is true and correct.**

Signed (Applicant) \_\_\_\_\_ Date: \_\_\_\_\_

Signed (Co-Applicant) \_\_\_\_\_ Date: \_\_\_\_\_


**Warning: It is important the details of your application are true and accurate. A false or misleading declaration will result in the withdrawal of your application and the loss of your place on the waiting list. If a unit is offered and the information given has been found to be misleading, CEACA reserve the right to issue a termination of lease.**

*Note: Applicants who own or part-own property but are unable to reside in the property may be deemed eligible subject to consideration of their circumstances. Examples include: the property is uninhabitable; domestic violence; family separation; inherited property that has multiple owners or is interstate, seniors unable to live in their property because of mobility requirements; and/or properties that cannot be sold due to market or legal constraints.*

**Information To Be Attached To Application (All Applicants)**

- Bank Statement(s) – Page showing balance only of all accounts
- Drivers Licence/Passport (Photo ID)
- Centrelink Statement
- Payslips x 2 (if applicable)
- Character Reference
- Landlord Reference
- Letter from GP confirming you able to live independently **if applying for a Platinum/Disability Unit**

Policy Owner:	Executive Officer	Date Created:	22/03/2022	Document Code	CEACA-FRM-002
Document Owner:	Operations Manager	Review Date	01/07/2024	Version	3.0

	<b>FORM   APPLICATION FOR ELIGIBILITY</b>			
	Document Code		CEACA-FRM-002	
	Date Effective		01/07/2022	
	Version Number		4.0	

## AFFORDABLE HOUSING INCOME AND ASSET LIMITS

### Very Low-Income Limits (Band A)

To be assessed as Band A (Very Low) income, the combined weekly gross income of the applicant and co-applicant must be within the limits listed below.

Central East Wheatbelt Region (classified as Metro/Country - Department of Communities)								
As of 14 <sup>th</sup> March 2022								
Number of people in household	Income Limit				Disability Income Limit			
	Single Income		Dual Income		Single Income		Dual Income	
	Weekly	Annual	Weekly	Annual	Weekly	Annual	Weekly	Annual
1	\$470	\$24,440			\$590	\$30,680		
2	\$620	\$32,240	\$735	\$38,220	\$775	\$40,300	\$920	\$47,840
3	\$735	\$38,220	\$855	\$44,460	\$920	\$47,840	\$1,070	\$55,640
4	\$855	\$44,460	\$995	\$51,740	\$1,070	\$55,640	\$1,245	\$64,740

### Very Low-Income (Band A) Asset Eligibility Limits

The public housing cash asset limits listed in the table below applies to Band A tenants. To be eligible for Affordable housing, the household must be a gross annual income within the limits set out in the table.

Household type	Asset Limit
Single	\$38,400
Couples	\$63,800
Seniors 60 years plus (singles or couples)	\$80,000
People with disabilities	\$100,000

#### Cash assets include:

- Deposit in bank, credit union, building society, savings/cheque account, cash, term deposit, shares.
- Managed investments such as loans, debentures, friendly society and insurance bonds, unlisted equity and property trusts.

#### Assets *excluded* from assessment


- Motor vehicle, antique furniture, stamp collection, life insurance policies.

#### Superannuation

Superannuation and annuities that are not accessible are not assessed, but any annual income/return/dividend received are assessed as part of the income assessment process.

- **Superannuation funds for applicants under the age of 55 years:** Superannuation funds that cannot be realised (eg. Superannuation rollover fund) are not assessed as an asset.
- **Superannuation funds for applicants 55 years of age and over:** Where a lump sum superannuation payment is taken, it will be treated as a cash asset and any income derived will be assessed for eligibility and rent assessment purposes.

Policy Owner:	Executive Officer	Date Created:	22/03/2022	Document Code	CEACA-FRM-002
Document Owner:	Operations Manager	Review Date	01/07/2024	Version	3.0

	<b>FORM   APPLICATION FOR ELIGIBILITY</b>	
	Document Code	CEACA-FRM-002
	Date Effective	01/07/2022
	Version Number	4.0

## AFFORDABLE HOUSING INCOME AND ASSET LIMITS

### Low Income Limits (Band B – 2022-23 NRAS Year). Period 1 May 2022 to 30 April 2023.

To be eligible for (Band B) Low Income, the household must have a gross annual income within the limits set out in the table below.

Metro / Country (CEACA Region)	Initial Income Limit
First adult	\$54,643
First adult – sole parent	\$57,474
Each additional adult (Co-applicant)	\$20,905
Each child*	\$18,127

\*Child means a person under 18 years of age who is financially dependent on an eligible tenant. If a person under 18 years of age is financially independent, they are considered an adult for NRAS purposes.

For ease of application, the initial and existing household income limits for various household compositions are shown in the table below.

Household Composition	Initial Income Limits	Existing Tenant Income Limit*
One adult	\$54,643	\$68,304
Two adults	\$75,548	\$94,435
Three adults	\$96,453	\$120,567
Four adults	\$117,358	\$146,698
Sole parent with one child	\$75,601	\$94,502
Sole parent with two children	\$93,728	\$117,160
Sole parent with three children	\$111,855	\$139,819
Couple with one child	\$93,675	\$117,094
Couple with two children	\$111,802	\$139,753
Couple with three children	\$129,929	\$162,412

\*THIS COLUMN SHOWS FIGURES WHICH ARE 25% MORE THAN THE ORIGINAL HOUSEHOLD INCOME LIMITS. IF THE COMBINED GROSS HOUSEHOLD INCOME OF EXISTING TENANTS EXCEEDS THE INITIAL INCOME LIMIT BY 25% OR MORE IN 2 CONSECUTIVE ELIGIBILITY YEARS, THE TENANT(S) WILL CEASE TO BE ELIGIBLE TENANTS.

### Low-Income (Band B) Asset Eligibility Limits

ELIGIBILITY LIMITS ARE THE 'INITIAL HOUSEHOLD LIMITS' OF THE NATIONAL RENTAL AFFORDABILITY SCHEME (NRAS). THESE ARE INDEXED EACH NRAS YEAR, FROM 1 MAY TO 30 APRIL.

HOUSEHOLD TYPE	Asset Limit
Single	\$332,000
Partnered (combined)	\$412,500
Couple but separated due to illness (combined)	\$412,500

- Any cash or money in bank, building society or credit union accounts (including interest free accounts), interest bearing deposits, fixed deposits, bonds, debentures, shares, property trusts, friendly society bonds and managed investments.

Policy Owner:	Executive Officer	Date Created:	22/03/2022	Document Code	CEACA-FRM-002
Document Owner:	Operations Manager	Review Date	01/07/2024	Version	3.0



## FORM | APPLICATION FOR ELIGIBILITY

Document Code	CEACA-FRM-002
Date Effective	01/07/2022
Version Number	4.0

- Any assets held in superannuation and rollover funds if of Age Pension age.
- The value of:
  - Any real estate, including holiday homes owned (this does not include principal home).
  - Any businesses and farms, including goodwill (where goodwill is shown on the balance sheet).
  - Gifts worth more than \$10,000 in a single year or more than \$30,000 in a five-year period.
  - Any motor vehicles owned.
  - Any boats and caravans owned which are not used as a home.
  - Household contents and personal effects.
  - Any collections for trading, investment or hobby purposes.
  - Entry contribution to a retirement village if it is less than the difference between the homeowner's and non-homeowner's assets limits.
  - A life interest created by self or partner, or upon the death of partner.
  - Any loans (including interest-free loans) made to family trusts, members of the family, organisations.
  - The surrender value of life insurance policies;
  - Some income stream products.
  - The attributed value of a private trust or private company where a controller of that trust or company.
- Gross income is your total income before tax;
- Assessable income is the income which is used to assess your eligibility and rent.

### **NON-ASSESSABLE INCOME**

We **do not** include the following benefits and allowances that are granted by Centrelink and Department of Veterans' Affairs because they are needed to assist with a particular situation or disability:

- Abstudy Incentive Allowance and Abstudy Incidentals Allowance
- Assistance for Isolated Children's Scheme (AIC) Austudy Pensioner Education Allowance/Supplement Austudy/Abstudy Fares Allowance
- Bereavement Payment (Centrelink)
- Carer Allowance Child Care Rebate Disability Costs District Allowance
- Double Orphan Pension
- Employment and Education Entry Payments
- Foster Carer Subsidy Foster Child Allowance Incentive Allowance
- Isolated Children's Allowance
- Maternity Allowance and Maternity Immunisation Allowance
- Mobility Allowance
- Multiple Birth Allowance
- Newborn Baby Upfront Payment and Newborn Supplement
- Orphan Allowance
- Pension Supplement
- Pharmaceutical Allowance (Centrelink) Portion of Austudy Loans Supplements Remote Area Allowance (Centrelink) Scholarship Allowance for Children Telephone Allowance (Centrelink) Training Allowance
- Ward of the State Allowance
- Work for the Dole income support supplement

### **Department of Veteran's Affairs Allowances**

- Attendant's Allowance
- Car Maintenance Allowance Clothing Allowance Decoration Allowance
- Extreme Disability Adjustment
- Intermediate War Pension
- Prisoner of War (POW) Recognition Supplement
- Recreation Allowance
- Totally Permanent Invalid (TPI) War Pension
- War Disability Pension (UK also)

### **CONDITIONS OF OCCUPANCY**

Policy Owner:	Executive Officer	Date Created:	22/03/2022	Document Code	CEACA-FRM-002
Document Owner:	Operations Manager	Review Date	01/07/2024	Version	3.0



## FORM | APPLICATION FOR ELIGIBILITY

Document Code	CEACA-FRM-002
Date Effective	01/07/2022
Version Number	4.0

1. All applicants with a disability will be asked to produce a letter from their GP confirming their ability to live independently.
2. All tenants are assessed and given a priority rating. The primary purpose of the CEACA independent living units is to provide affordable living options for those persons who are aged over 65 years or have been assessed as having a disability or neurological disorder.
3. If successful with the application, the applicant will be asked to enter into a Residential Tenancy Agreement with the nominated Managing Agent.

### **INFORMATION FOR PROSPECTIVE TENANTS**

- **ALL** members of the CEACA Committee have signed Confidentiality Agreements.
- CEACA units are **"Smoke-Free"** independent living units.

#### **Please submit your completed form to:**

CEACA Inc  
The Garden Office Park  
PO Box 1257  
Osborne Park WA 6017  
Ph: (08) 9441 4815  
Ph: 0414 136 687

Alternatively, applications can be emailed to:

[info@ceaca.org.au](mailto:info@ceaca.org.au)

Policy Owner:	Executive Officer	Date Created:	22/03/2022	Document Code	CEACA-FRM-002
Document Owner:	Operations Manager	Review Date	01/07/2024	Version	3.0